

RED HILL C of E PRIMARY SCHOOL

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Website: <http://www.redhillprimaryschool.co.uk/>

Headteacher: Jolanda Simmonds

Deputy Headteacher: Sarah Price

School Business Manager: Daniel Sparkes



Final LONDON trip letter November 2024

There is not long to go until our fantastic residential trip to London from Wednesday 13 November – Friday 15 November 2024. The adults attending this trip are Mr Partridge, Miss Hallam, Mr Sparkes, Mrs Southam, Mr Lenzi and Mrs Gardner. Attached to this letter is our final itinerary, medical form and a Kit List to help you know what to pack.

Here is a reminder about the main details of the trip:

Where are we staying?

We are staying at the Premier Inn Hotel Harrow with bed and breakfast board. The hotel is situated North of London, with easy access to the City by our private coach. The rooms will be located on the same corridor and staff will 'bookend' the rooms. Children will be in rooms of 2, 3 or 4. We will eat breakfast at the hotel and be provided packed lunches by The London Lunchbox Company. However, you will need to provide a packed lunch in a disposable bag for our first day (Wednesday). Our evening meals will be in restaurants (please see itinerary).

How we will travel around London?

Executive Transport is booked to take us from place to place around London as well as transporting us there and back. Our hotel is slightly out of the city centre so we will have a 30 minute drive in and out of the city each day and night. Whenever children are off the bus, they will all wear individual high visibility jackets and walk in assigned pairs with assigned groups to an adult. They will also wear a lanyard with a card with the school number and our contact details on it to make the public aware that we are a school group. When visiting museums, we will split into smaller groups with adults but otherwise will always stay as one group. As a group, we will follow each individual attraction's rules and risk assessment.

Can children be administered medication during the trip?

We request that every Parent / Carer signs a form to allow the staff to administer Calpol if needed from a school supply – this will allow us to take manageable amounts of medication on the trip. Any other medication will need to be brought into school on 05 November at drop off time in the morning to the RAP room where Mr Sparkes and Mrs Southam will sign for and receive your medications. Please bring a completed medication form with you. Attached to this letter is a medical form to be completed. Medication should be supplied in a labelled bag along with the form. The registered first aiders will keep all medication for the duration of the trip. Obviously, those children on our medical register will have all the medication we hold in school already. We will administer as instructed on your medical form. All unused medication will be returned back to you at the end of the trip. If your child requires a travel sickness tablet for the journey down, please administer this at home on the Wednesday morning.



Friendship Love Respect Responsibility Perseverance Hope

At Red Hill C of E Primary School, we look to Jesus as our example in our aspirations for Excellence and Enjoyment in all that we do. We believe that Everyone is unique and Everything is celebrated.

God created you to be amazing (Ephesians 2:10)



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How will you stay in touch during the trip?

Emails, website and Facebook! We will constantly add photos to our school Facebook page and let you know what we've been up to each day via email or text. Trip staff will be contactable at all times via email so do not hesitate to get in touch if you have any worries or concerns, big or small! Ms Simmonds is listed as emergency school contacts for out of hours as well. Children must NOT bring phones with them on the trip – they will be far too busy!

Things children can bring:

Children can bring up to £30 cash (no pre loaded cards please) spending money in a named wallet or named bag to spend only on souvenirs throughout the trip. They need to remember to manage their money and not spend it all at once or too early on in the trip! They may bring a small amount of sweets for the journey but nothing too excessive please because of sickness. Children may also like to bring a disposable camera or budget digital camera (although we will take lots on the ipads and share these with you). Please note we cannot take responsibility for personal devices so please be mindful what you send.

Warm clothing including waterproofs are essential for this trip as we are travelling in November but we do hope for good weather never the less.

As a reminder, please be at school on 13 November 2024 at 07:00 to load the coach for a 07:30 departure. We anticipate returning to school on Friday 15 November 2024 at 18:30 but this is subject to traffic and we will keep you updated via text / email should this time change.

If you have any questions about any part of this trip or any of this information please do get in touch with one of us.

Many thanks for your continued support

Mr Sparkes, Mr Partridge & Miss Hallam



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