

RED HILL C of E PRIMARY SCHOOL

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Headteacher: Jolanda Simmonds

Deputy Headteacher: Sarah Price

School Business Manager: Daniel Sparkes



26th February 2025

Staffing update arrangements for 1HT

Dear Parent/Carer,

I am writing to inform you of a new and unforeseen development with regards to staffing in 1HT. Unfortunately, after securing another post, Miss Jennifer Adams is unable to fulfil working here at Red Hill for the remainder of this half term with her final day being Friday 14th March. I am sure you will share this disappointment with me but understand Miss Adams's decision to accept a permanent contract of employment in another school and I wish her every success in this.

From Monday 17th March the class will be taught as follows;

Monday-Weds – Miss El Green

Thursday & Friday – Mrs Price/Ms Simmonds

Miss Green is a qualified teacher who currently works as a teaching assistant in KS2. She has been working in local primary schools for some time now and has much experience of supporting in Year 1 classes in her previous post. We are very fortunate and grateful to have her support in taking on this post as she knows the school, processes and procedures to aid the remaining four weeks of the term ahead once Miss Adams departs.

We will ensure that the children are informed, and photos of Miss Green shared with children with SEND to support again with this change of staff. Miss Green will also spend some time saying 'hello' to the children in 1HT between now and her start date with the class.

Mrs Laura Cartwright will be continuing to visit school between now and the Easter holiday to ensure a smooth transition for the children. She has already visited after school hours to familiarise herself with the classroom with further visits of this nature planned. She will also be spending the day in school on Tuesday 1st April.

As always, my priority remains the children of 1HT and I thank you for your continued support and understanding in this matter.

Should you have any questions, please do speak to me directly.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'J Simmonds'.

Jolanda Simmonds

Headteacher



Friendship Love Respect Responsibility Perseverance Hope

At Red Hill C of E Primary School, we look to Jesus as our example in our aspirations for Excellence and Enjoyment in all that we do. We believe that Everyone is unique and Everything is celebrated.

God created you to be amazing (Ephesians 2:10)

