



**THE FRIENDS OF RED HILL SCHOOL**  
**ANNUAL GENERAL MEETING**

17<sup>th</sup> September 2019 at 8:00pm

**Apologies :** Duncan Hadland, Laura Folkers, Sophie Ford

**In attendance:** Kerry Ward (Chair), Spencer Morris (Headteacher), Teresa Nockton (Outgoing Treasurer), Jenny Barker (Treasurer) Lucy Capel (Secretary), Peter McMillan, Jackie Wiltshire, Chris Cartwright, Richard Parry, Zoe Harper, Becki Smith, Abi Hart, Yaz Wakefield, Laura Williams,

Minutes of previous AGM on 18.9.18 were approved

**Report from the Committee Members**

**Treasurer's Report**

The draft accounts were presented in detail. Enrol

Highlights include:

Fireworks net income for 2018 was £1,141.69, this was down due to no sponsorship, but was an excellent result considering the horrific weather.

50:50 club, raised £500, £30 more than the previous year, despite less people than last year taking part.

Total income for Summer fete was £3,513, just under £200 more income than 2017.

Nearly new did exceptionally well last year, £167.76 compared to £39 the previous year.

Each class gets £400 allocated to it each year. The amount of classes will increase by one each year, from now until 2023/24 as the school expansion continues.

Larger expenditures last year were on outdoor picnic benches and a new marquee for events.

Overall, there was a slight over spend, so a small deficit of £441 in year.

However, over £9000 remains in the account.

**Chair's & Committee Report**

Thank you for everyone's support for last year. Things were a little simpler now the building work has finished. The best ever summer fete, very successful and the figures show that.

**Head teacher's report**

Spencer thanked everyone for all their help with the events of the last 12 months and the money raised for the school and highlighted where money has been spent. This included:

The garden project – An excellent job from Mrs Robson, the children and parents in setting up the garden project. Mrs Robson has continued to maintain this during the summer holidays and the produce grown is being used in the kitchen for the children's lunches. The children are taking great pride in this.

Picnic benches. – Every class on the lower levels of the extension have benches now.

History Man – Many classes had a visit from the History Man / Woman during the year. His displays range from full size Viking double beds to Roman coins.

15 children represented the school at Sixways at tag rugby – The Friends sponsored junior and senior rugby kits and football kit.

Science equipment - £2,000 in 2016, which certainly had an impact in gaining silver quality mark.

Smart trees reception visit – coach travel to the farm.

Yr 6 Drayton Manor trip – this has become an annual trip; The Friends pay for the coach

Yr 6 leavers party – Guy Little has confirmed he will continue to run this.

Class budgets - £400 per class, some of their budgets were spent on History Man visits / board games for wet play, part funding for trips..

**Election of Committee Members**

Kerry Ward, Lucy Capel and Spencer Morris were re-elected to the committee unanimously as Chair, Secretary and Head teacher and Chair respectively. Jenny Barker was elected unanimously as Treasurer.

Many thanks to Teresa Nockton for the past 4 years and hard work as Treasurer.

Zoe Harper will continue her role with Nearly New Uniform, Teresa Nockton will continue her role with 50:50 Club, Sophie Ford will continue her role with the Newsletter and Lucy Capel and Jackie Wiltshire continue in their role organising the discos.

## **Feedback on events**

### **Summer Fete Feedback**

Yet another brilliant fete and the most money raised for over six years. Some new games were trialled which worked well. Planning for next year's fete will start after the fireworks with a sub-committee.

### **Fireworks event**

This was a very wet and windy event, but turn out was still very good. Hopefully it will be drier this year.

### **Craft Fayre**

This was a new event that did really well and will be repeated again this year as a spring fayre. It will include handmade trader and eco-stalls, as well as a treasure hunt.

## **Provisional dates for 2019/20 events & plans for future spending**

### **Fireworks event – 8<sup>th</sup> November**

#### **Christmas cards**

The card design packs have arrived at the school and the children have begun designing their cards. These will be brought home for orders to be placed. Teachers have co-ordinated ideas so all years won't do the same.

#### **Christmas Disco – 13<sup>th</sup> December**

Reception will split out from KS1 and KS2

Reception will be 2:30 -3:15

KS1 – normal time, 3:25 – 4:15pm

KS2 – normal time, 4:30 – 5:15pm

**Quiz** - date to be confirmed – 29<sup>th</sup> Feb, 21<sup>st</sup>, 28<sup>th</sup> March proposed. – Or potentially a Friday on those weekends.

Richard Parry will be taking over as Quiz master this year. Thank you to Matt Griffiths for his many years as quiz master.

### **Easter Disco – 27<sup>th</sup> March**

### **Spring craft fete 24<sup>th</sup> April – 3:30 – 5:00 provisional**

### **Summer Fete – 26<sup>th</sup> June – Friday evening**

Access to the school playground during the day from 2pm to set up, 5:00-7:30. Kerry will lead the working group this year.

### **Summer Disco – 3rd July**

### **Leavers party – 10th July**

#### **Fireworks event**

The first planning meeting will be 8<sup>th</sup> October.

First aid, Jubilee Fireworks, DJ, Tens licence and Police and Fire notification have all be completed.

Bar - Jaz happy to do again, or Worcester Arms will come in a run a bar.

D&M meats approached for sponsorship

Numbers – limited to 1000.

#### **Future spending plans**

£400 per class except yr 6 which get £300 + bus to Drayton Manor and leavers party; teachers are currently creating wish lists.

Some last minute invoices for class spend from 2018/19 will enter the 2019/20 accounts but this won't affect this year's amount for class allowances.

Funds raised from the Fireworks event will be used to buy 15 iPads, protective cases and charging station.

#### **Other fundraising ideas**

Easy fundraising

Stampastic

50:50 - Promote in reception in book bags and parents evening

**Aldi sports kit** - Aldi are running a competition. For every £30 you spend you get a sticker. The stickers go on the poster in the school. For every poster sent off the school receives a "kit" plus entry into a prize draw. You may have to ask for the vouchers at the checkout. The competition closes 3<sup>rd</sup> November. Stickers to be handed in at the office.

#### **5p challenge**

Every class get a 2ltr bottle to fill with 5p. A 2ltr bottle will hold about £100 in 5ps. There will be a bit of a competition for each class; whichever class fills their bottle first wins a prize. Whatever the class raise they keep for their class. Bottles from the glow in the dark hoopla, will be used for the 5p bottles. The date of the competition is to be decided.

**Recycling bin** –so far we have not been selected for any of the schemes. It was suggested we collaborate with Blessed Edwards on their schemes. Teresa to approach them.

**Reusable party kit** - Becki proposed The Friends set up a reusable party kit loan system. £5 per kit + £30 deposit. £1 per item is paid if an item is lost or damaged. Sets could include bunting, cups, plates, and bowls. The sets could be collected on a Thursday from office returned on a Monday. Community funding may be available to set up the kits; Teresa will look into this.

**Tea towels** –It has been 4 yrs since this was last done at the school. There would be a tea towel for reception and KS1 and one for KS2. The date is to be planned in. Bags were also suggested

#### **AOB**

Miss Thomas and Mrs Saunders have set up a lunchtime Eco club.

Fundraising for Oscar – the school will take part in raising money for Oscar. This is likely to be a non school uniform day for a donation on Friday 11<sup>th</sup> October. Details will be in this week's newsletter.

Facebook page – is only for Friends events. Those trying to post a non-Friends issue will not have the post approved and will be signposted to contact the school directly.

Counting machine – Teresa suggested the Friends invest in a counting machine, which the school could use too. Teresa / Spencer will research this.

GDPR – Lucy raised a query over how long minutes should be kept. It was agreed to adopt the school policy of two years after the pupils have left.

Engaging with parents – It was mentioned that some parents don't read all of the weekly newsletter. However, website statistics show an average of 250 hits over the past two Fridays. Along with The Friends newsletter and the Facebook page, some new parents may be overwhelmed with where to look for information. It was proposed that a notice board is put up where parents gather at drop off and pick up to help communicate with them. Spencer will look into this.

Daytime sub-committee – It's appreciated that many parents are unable to attend evening meetings but would like to help with the organisation of events so a daytime sub-committee was suggested. The community room at Waitrose was suggested as meeting place and Spencer agreed the meetings could take place at the school.

Engagement in the community – Peter suggested the school publicise the good work they have been doing in the St Peter's Voice, a magazine that he edits and publishes. He suggested the garden project would be an excellent news story. Spencer agreed to use the same article that he writes for St Martin's newsletter.

#### **Date of next meeting**

**Tuesday 8<sup>th</sup> October at Mount Pleasant 8pm.**



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**Action Log**

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Action	Who	When	Update
Confirm quiz date	Richard Parry	ASAP	
If the Worcester Arms ran the bar at the fireworks how would this work?	Spencer to find out	8 <sup>th</sup> October	
Arrange Firework publicity banner	Spencer	8 <sup>th</sup> October	
Put together proposed glow items for fireworks stall and circulate	Lucy	20 <sup>th</sup> September	
Approach sponsors for the fireworks Enterprise Other sponsors	Kerry All	8 <sup>th</sup> October	
Circulate match funding website	Yaz	ASAP	
Contact Tesco about help at the fireworks	Kerry	8 <sup>th</sup> October	
Publicise stamptastic and EasyFundraising	Kerry	ASAP	
Purchase a Red Hill stamptastic stamp which the school can use and can be used for demonstration at nearly new sales	Kerry	Before Reception parents evening	
Put 50:50 leaflet and standing order form in reception book bags	Kerry/Spencer	27 <sup>th</sup> September	
Attend reception parents evening with Nearly new to promote 50:50	Teresa	October	
Put Aldi sport competition on Facebook	Kerry	ASAP	
Investigate more recycling bin options	Kerry	8 <sup>th</sup> October	
Approach Blessed St Edwards about joining forces with recycling collections	Teresa		
Reusable party kit Spencer to put Becki in touch with Mrs Saunders and Mrs Thomas Look into communities grant	Spencer  Kerry	ASAP	
Discuss tea towel fundraising at the next meeting	Kerry	8 <sup>th</sup> October	

Action	Who	When	Update
Investigate investing in a counting machine	Teresa	8 <sup>th</sup> November	
Investigate a news/ noticeboard for parents	Spencer		
Send the Garden Project article use for St Martin's parish newsletter to St Peter's Voice newsletter	Spencer	ASAP	